

NAVAL ACADEMY PARENTS CLUB OF CENTRAL PENNSYLVANIA BY-LAWS

ARTICLE I – NAME

The name of this organization shall be the Naval Academy Parents Club of Central Pennsylvania.

ARTICLE II – PURPOSE

The purpose of this organization is to provide information and non-financial support to the parents and guardians of the United States Naval Academy appointees, midshipmen, and graduates; to promote the Naval Academy; to serve as an informational conduit between the United States Naval Academy Alumni Association and Foundation and Central Pennsylvania and to provide social and professional functions.

ARTICLE III – MEMBERSHIP

Section 1: Membership is open to those parents and guardians of Naval Academy appointees, midshipmen and graduates who live in the Central Pennsylvania area. Membership is also open to Blue Gold Officers, other Alumni and family members who are interested in supporting the purpose of this Club.

Section 2: Membership in good standing requires timely payment of dues.

ARTICLE IV – BOARD OF DIRECTORS

Section 1: The Board of Directors shall consist of the Officers, the Immediate Past President, and Chairmen of all standing committees.

Section 2: Directors must be members in good standing.

Section 3: The term of office for each Director shall begin January 1 and be a minimum of one year. The term can be extended at the needs of the Club but will not exceed the Commissioning date of the youngest midshipman child.

Section 4: The Board of Directors shall direct and administer the affairs of the Club.

Section 5: The President will solicit for individuals interested in serving on the Board of Directors in the late summer of each year. Members who are interested in

serving will be invited to attend a Board of Directors Meeting and/or the Annual Leadership Conference hosted by the USNA Alumni Association. Should a greater number of members express interest than positions available, the Board of Directors will consider accepting all interested parties as non voting Members-at-Large. The purpose of this process is to engage as many interested members as possible in leadership opportunities which will result in continuity and long-term viability of the Club.

Section 6: Meetings of the Board of Directors may be held at the call of the President or any three (3) members of the Board, and will be scheduled a minimum of three (3) times per year (January, April, and September).

Section 7: The USNA Alumni Association may be represented on the Board by a Naval Officer or Marine Officer. The liaison advisor should be a volunteer and shall be a non-voting member of the Board.

Section 8: A majority of the voting members of the Board of Directors shall constitute a quorum. A quorum is established as a simple majority of the Board of Directors with an eligible vote.

Section 9: A simple majority of the Board of Directors present will constitute an affirmative vote.

ARTICLE V – OFFICERS

Section 1: The officers of the Club shall be the President, Secretary and Treasurer.

Section 2: The term of the office for each Officer shall be one year and shall begin January 1.

Section 3: Officers will be elected by the Board of Directors at the first meeting convened following the start of the term.

Section 4: The *President* shall preside at all meetings of the Club and shall have the powers and duties usually associated with the office of President.

Section 5: The *Secretary* shall keep a record of the proceedings of meetings and shall be responsible for assisting the President in distributing information to the membership via email, social media or other publications as directed. The Secretary shall maintain digital copies of the Information Booklet and By-Laws.

- Section 6: The *Treasurer* shall be responsible for the collections and custody of all monies and shall keep an accurate and complete account of all funds received and disbursed.
- Section 7: If unable to attend a meeting, the President will assign one of the other Officers to run the meeting in his/her absence.
- Section 8: Should the President become ineligible or resign, the Board of Directors shall convene a meeting to elect a new President who will serve the remainder of the term. Should any other Officer resign, the President will appoint a replacement to complete the term.

ARTICLE VI – STANDING COMMITTEES

- Section 1: Committee Chairs will be appointed by the President from the Board of Directors.
- Section 2: The Standing Committees are as follows:
- (1) *Communications*: This Chair shall be responsible for ensuring the Club's website <http://CentralPA.USNAParents.net> is accurate and current and shall serve as an Administrator for the Club's Facebook Page. He/she will publicize Club Activities and Midshipman Achievements and when determined necessary, review and update the Information Booklet.
 - (2) *Events*: This Chair shall coordinate the details of meetings, social and professional events and annually, create a "List of Important Dates" which shall be available on the Club's website.
 - (3) *Membership*: This chair shall be responsible for compiling the membership roster. This responsibility shall include adding new members and noting address changes. The Chair will coordinate with *Communications* to ensure the membership roster is available on a secured area of the Club's website.
- Section 3: The President shall appoint Ad Hoc Chairs for committees deemed necessary for the proper operation of the Club.

ARTICLE VII – DUES

- Section 1: Dues for membership shall be determined each year by the Board of Directors.
- Section 2: Annual Dues shall be payable by July 31 of each year.
- Section 3: The membership/fiscal year shall be June 1 to May 31.

ARTICLE VIII – AMENDMENTS

These by-laws may be amended following a 30-day comment period to the membership by a two-thirds vote of the Board of Directors.

ARTICLE IX – DISSOLUTION

In the event of dissolution, all assets remaining after meeting all liabilities shall be distributed to the United States Naval Academy Midshipman Welfare Fund at the United States Naval Academy, Annapolis, Maryland. The Board of Directors will contact the Parent Club coordinator and USNA Alumni Association to notify and share intent on where funds will be donated.

Proposed and passed Unanimously April 1, 1990: Al Johnson, Chair. Amended April 28, 1991. Amended November 8, 1992. Amended January 21, 2018. Amended March 6, 2023.